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EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

Executive Registry
77-3462/1

77-3426

March 7, 1977

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Additional Guidance on Reduction in Reports
Required of the American Public

In his memorandum of February 16, 1977, the President asked each of you to establish a goal for reducing reports and suggest changes to laws which may be requiring unnecessary public reporting. I recently learned that agencies are presently maintaining more than 6,700 personal data systems containing almost 3.9 billion records. A third of these systems and more than 80% of these records are based on information obtained from the public rather than government employees. Those are astounding numbers!

In the course of establishing your goals and formulating recommendations for legislative changes to reduce public reporting, I would appreciate it if you would place particular emphasis on eliminating or curtailing systems containing personal information. Your report on March 31 should include a specific discussion of how you plan to reduce these systems. In that way we can reduce not only the cost of public reporting but also the extent of unnecessary intrusion by the Federal Government into the private lives of Americans.

Bert Lance
Director

OMB

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EXECUTIVE SECRETARIAT

Routing Slip

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2	DDCI		✓		
3	D/DCI/IC		✓		
4	DDS&T				
5	DDI				
6	DDA				
7	DDO				
8	D/DCI/NI				
9	GC				
10	LC				
11	IG				
12	Compt	✓			
13	D/Pers				
14	D/S				
15	DTR				
16	Asst/DCI				
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